**KEO CITY COUNCIL MEETING MINUTES, September 26, 2022**

Mayor Stephanie White called the Keo City Council, September 26, 2022 meeting to order at 7pm. Those present: Mayor Stephanie White, Council Members: David Lanehart, Jerry Morton, Lynda Staton and Randy Hudkins. There were three guests present.

The council reviewed meeting minutes from the June 27, 2022 council meeting. Discussion to correct June minutes concerning water and sewer rates to reflect wording of gallons behind the words thousand for clarity thousand gallons. Motion by Lynda Staton to amend the June minutes wording to "thousand gallons", second by David Lanehart Motion passed unanimously.

City Financials: June 2022-Motion by David Lanehart, second by Randy Hudkins, motion passed unanimously to accept the financials as presented. July 2022-Motion by David Lanehart, second by Lynda Staton to accept the financials but with clarification concerning pricing of Fire Dept shirts of $215 versus $250. Question concerning state treasurer revenue amounts and monthly variability. Additional questions concerning the beginning balance of $139,196.13 each month question to be clarified by Recorder/Treasurer Hughes at the next meeting. August 2022-Discussion surrounding ARPA funds and spending guidelines, Fire Department YTD expenditures and price of new turn-outs. Motion by David Lanehart, second by Lynda Staton to accept the financials. Motion passed unanimously.

Keo Water & Sewer Financials: June 2022-Motion by Randy Hudkins, second by Jerry Morton to accept financials as presented, motion passed unanimously. July 2022-Motion by Randy Hudkins to accept financials as presented, second by David Lanehart, motion passed unanimously. August 2022-Motion by David Lanehart to accept financials as presented, second by Lynda Staton, motion passed unanimously.

Water & Sewer Department Report: Mayor Stephanie White, Oak St. Sewer Project and gravel access road to sewer ponds finished. Major leak in town fixed, affected the filter quality related to volume of water produced, three smaller existing leaks awaiting contractor to fix. Plan to reapply for additional grant funding to repair 525ft of gravity sewer lines on 2nd street.

No official fire department or constable report this month.

Old Business:

* Tornado Siren installed
* Oak St. Sewer project & road completed
* County ARPA grant applications for water & broadband ~$600K applied for.

New Business:

* 2021 Water & Sewer Audit (Agreed upon Procedural Audit) of Keo Water & Sewer prepared by Berry & Associates, CPA. Discussion of the Management report and findings. Motion by David Lanehart to accept the audit findings, second by Randy Hudkins. Motion passed unanimously.
* Discussion of Water Leaks: Acct 56 9630 gallons total, reduce by 4815 gallons, Acct 158 26920 gallons total, reduce by 13,460 gal, Acct 88 6070 gallons total reduce by 3035 gal, and Acct 11 12,050 gallons total reduce by 6025 gallons. Lynda Staton made motion to reduce the gallons on each water/sewer bill as presented, second by Jerry Morton, motion passed unanimously.
* Mayor White opened discussion about supplementing the Keo Water & Sewer Office Manager's salary for additional city related responsibilities, ($100/month). Motion by Jerry Morton for City of Keo to pay Keo Water & Sewer office manager $100 monthly under budgeted line item of salaries, second by Lynda Staton, motion passed unanimously.
* Mayor White discussed hiring an assistant for website and social media, (NTE $150 month, 3 month trial): Motion made by Randy Hudkins to hire a student as contract labor/1099 for a 3 month trial, second by Lynda Staton, motion passed unanimously.
* Hell Fire movie payment $2000
* Mayor White discussed painting both gazebos in parks and landscaping improvements. Motion made by Randy Hudkins, second by Lynda Staton for gazebos painted ($1600), motion passed unanimously.
* Mayor White asked to make improvements to the basketball court surface and striping since new park is to be installed. Motion made by Lynda Staton to paint and stripe basketball court and resurfaced ($800), second by Randy Hudkins, motion passed unanimously.
* Discussion about playground set removal in October (city asset list), Motion by Randy Hudkins to sell playset, have it removed by the 3rd week of October and remove from the city asset list, second by Jerry Staton, motion passed unanimously.
* Mayor White asked council to sponsor and pay for community meal during the Keo Community Christmas Event/Meal ($1500). Motion by Jerry Morton to sponsor community meal for $1500 (150 people) on Friday, December 2, 2022, second by Randy Hudkins, motion passed unanimously.
* Mayor White asked city to pay for portable restrooms for community Keo Pecan Festival ($600). Motion made by Lynda Staton for city to pay $600 for restrooms for festival, second by Jerry Morton, motion passed unanimously.
* Act 605 board training deadline 12/31/22
* Working w/Verizon/water tower
* Mayor White asked council to purchase a Cell phone Booster for inside bldg. vs additional internet connection (~$300 ea). Motion made by Randy Hudkins to purchase a cell phone booster for Fire Department $300 plus tax second by Jerry Morton, motion passed unanimously.
* Next regular meeting is scheduled: Monday, October 24th @ 7pm

Motion to adjoourn by David Lanehart, second by Lynda Staton, motion passed unanimously.